

FOXRIDGE FARMS

Neighborhood Association

Rules & Regulations

THESE RULES AND REGULATIONS WILL BE ADOPTED AND PLACED INTO EFFECT AT THE BOARD MEETING ON MARCH 22, 2005. HOMEOWNERS WILL BE ASKED TO COMPLY IMMEDIATELY AND WILL BE NOTIFIED OF ANY VIOLATIONS AFTER MARCH 22, 2005.

March 22, 2005

Updated by Motion
November 13, 2007

FOXRIDGE FARMS SUBDIVISION NEIGHBORHOOD ASSOCIATION RULES & REGULATIONS

Preface

These Rules & Regulations have been adopted with the intent of providing the residents of Foxridge Farms Subdivision with a practical plan for day to day living. Its goal is to maintain our community as a first-class association and to provide residents with common sense guidelines for living together as neighbors. A successful Association is a community of owners who exhibit a pride of home ownership and share a common vision as to what constitutes a desirable neighborhood.

Membership in the Foxridge Farms Subdivision Neighborhood Association runs with the property. Each buyer of property within Foxridge Farms Subdivision is bound by the governing documents of the Association that include the Declarations of Covenants and Restrictions as well as the Association By-Laws. Homeowners who oppose a particular rule or regulation are asked to keep the following points in mind:

Living in an Association means one must adhere to certain Rules and Regulations due to the necessity for architectural conformity and the demands of the Declarations and By-Laws, which exist for the benefit of our community and help to maintain our property values.

Requests for changes can be made in writing or in person through the Property Manager, or directly to the Board. The Board on at least an annual basis will consider all requests for changes in good faith.

Effective Rules and Regulations require the cooperation of all residents of the Association. The best approach to resolving a difference with a neighbor is to talk to your neighbor directly. However, should this not resolve the problem, an official complaint can be filed with the Management Office. Each resident's cooperation and participation is encouraged. This is your Association and these are your rules.

FOXRIDGE FARMS SUBDIVISION NEIGHBORHOOD ASSOCIATION RULES & REGULATIONS

Table of Contents

SECTION I	INTRODUCTION	4
SECTION II	DEFINITIONS	5
SECTION III	GENERAL RULES	6-12
SECTION IV	VIOLATIONS & FINE POLICY	13-14
SECTION V	ASSESSMENTS	15
EXHIBIT "A"	WITNESS VIOLATION COMPLAINT FORM	16
EXHIBIT "B"	ALTERATIONS & ADDITIONS APPLICATION	17

FOXRIDGE FARMS SUBDIVISION NEIGHBORHOOD ASSOCIATION RULES & REGULATIONS

SECTION I – INTRODUCTION

- The following Rules & Regulations flow from the Declarations of Covenants and Restrictions. It is not the intent of these Rules and Regulations to be a substitute for the Declarations or By-Laws.
- To the extent that the provisions of applicable law (federal, state, or local), the Declarations, By-Laws or the Rules & Regulations are in conflict, the provisions of applicable law shall first control followed by the provisions of the Declarations, the By-Laws, and the Rules & Regulations, in that order.
- These Rules & Regulations are binding on all Home Owners, Residents, their Families and Guests. The Home Owner is responsible for communicating the Rules & Regulations to occupants and guests and will be liable for fines incurred and/or damages caused by occupants and guests.
- The provisions of these Rules and Regulations can only be amended by vote of the Board of Directors in an open meeting following notice to the community of a pending change and allowing for a minimum 30 days for public comment.
- Architectural Review – Plans for any modification to the exterior of any home to include additions, decks, fences, driveways, etc. must be submitted to the Management Company and then reviewed by the Architectural Review Committee and Board of Directors for approval. An “Architecture Change Form” must be submitted.
- Owners are responsible for being familiar with all the rules and regulations of the Association including all the restrictions and covenants contained in the Declaration and By-Laws.

FOXRIDGE FARMS SUBDIVISION NEIGHBORHOOD ASSOCIATION RULES & REGULATIONS

SECTION II – DEFINITIONS

- **Association**
Refers to Foxridge Farms Subdivision Neighborhood Association, an Illinois not-for-profit corporation, and its successors and assigns.
- **Board of Directors**
Consists of members of the community elected by the Association. They are responsible for the direction and administration of the Foxridge Farms Subdivision Neighborhood Association. Each member of the Board shall be an owner and shall reside on the property.
- **CC&Rs or Declaration**
Abbreviation which refers to the Declaration of Covenants, Conditions and Restrictions that has been recorded with Will County against all properties within Foxridge Farms Subdivision. The legal document that creates the plan for the Association provides for restriction of owner's rights, deed covenants / restrictions. It sets up the owners/association relationship and binds property owners both present and future.
- **Common Area**
Includes the berms surrounding the properties, entranceways and parkways and certain open areas within the property.
- **Resident**
Any individual living in a Dwelling Unit including the Owner and the Owner's immediate family.
- **Property Manager**
A professional hired by the Board of directors to manage the day-to-day affairs of the Association. Contact a Board Member for the current property manager name and address.
- **Properties**
All real property, common and private, within the Foxridge Farms Subdivision Neighborhood Association as defined in the CC&R.

*For additional definitions please see the Declaration of Covenants, Conditions, Restrictions and Easements for The Foxridge Farms Neighborhood Association.

FOXRIDGE FARMS SUBDIVISION NEIGHBORHOOD ASSOCIATION RULES & REGULATIONS

SECTION III – GENERAL RULES

Petitioning for Change

The Board of Directors has adopted these Rules and Regulations in the belief that they reflect the requirements of the Declaration of Covenants, Conditions and Restrictions (CC&R) and the will of the majority of residents. Requests for changes can be made in writing through the Property Manger, or directly to the Board. The Board, on at least an annual basis, will consider all requests for changes in good faith.

Rental Restrictions

Notwithstanding anything herein to the contrary, if any Owner desires to lease, or cause a Unit to be occupied by a person other than one defined as an "Owner" or members of his/her immediate family, in addition to the requirements set forth in this Section, the lease or occupancy of such Unit by any one or more persons shall not exceed one (1) year in duration. If the Unit has not been conveyed or re-occupied by the Owner at the expiration of the one-year period, then at least thirty (30) days prior to the expiration of the one-year period, the Owner may apply to the Board of Directors for a six (6) month extension. Any application for an extension must be in writing and set forth the reasons for requesting the extension. The Board of Directors can consider those requests at a meeting where the Owner applying for the extension may be present and given an opportunity to be heard.

An Owner at the time of this restriction is adopted renting their Unit under a lease agreement, shall not be subject to this restriction until the lease expires or when the unit is sold, whichever is earlier. The computation of the one (1) year period shall include the time expended under the lease agreement. No lease shall be renewed; however, the Owner may apply for a six (6) month extension.

Notwithstanding any provisions herein to the contrary, an Owner's right to lease his Unit or cause it to be occupied by a person other than the Owner or his/her immediate family in accordance with the provisions of this Section shall be exercised only once during his/her ownership of said Unit and any subsequent lease to, or occupancy of, said Unit by a person other than the Owner or his/her immediate family is prohibited.

If any lease to, or occupancy of, a Unit by a person other than an Owner or his/her immediate family is made or attempted by any Owner without complying with all of the provisions of this Section, such lease or occupancy shall be subject to each and every remedy given to the Board of Directors under the Foxridge Farms Neighborhood Association Declaration, By-Laws, Rules and Regulations and under applicable laws of the State of Illinois. Any legal fees and costs incurred to enforce this restriction shall be charged to the Owner and the Owner shall be responsible for the payment of all reasonable legal fees and costs incurred.

FOXRIDGE FARMS SUBDIVISION NEIGHBORHOOD ASSOCIATION RULES & REGULATIONS

(regarding Rental Restrictions)

Owner of said unit(s) must complete the Landlord Training Program offered through the Bolingbrook Police Department and supply the Board of Directors with a copy of the Certificate of Completion. Current investor-owners must complete this class by March 2008. All owners must comply with all conditions and restrictions of the Bolingbrook Occupancy Permit program and supply the association board of same as well as a copy of any and all leases. In the event a unit is leased without a written agreement, the Owner must supply the association board with a written recitation of the terms of the agreement and the name(s) of all individuals who will be residing in the Unit. At all times, Owners shall be responsible for any and all conduct of their tenant(s) as well as their tenant's guests and invitees.

Air Conditioners

No window air conditioning units are permitted. Foxridge Farm homes are limited to central air conditioning.

Satellite Dishes

All television satellite dishes and antenna may not exceed 39.37 inches (one meter) in diameter. Satellite dishes and antenna must be installed on the house. Satellite dishes and antenna attached to a dwelling unit should be located in the rear of the dwelling unit if at all possible. All satellite dishes and antenna must be located for minimal visibility from the street. All visible cable runs are to be kept to a minimum, not to exceed four (4) feet long and installed so as not to be visible from the street. Cable runs in excess of four (4) feet must be approved by the Board of Directors. If the satellite dish or antenna must be installed elsewhere due to reception, then installer must provide the association board with the reason for the relocation. Satellite dish and antenna installation must also comply with all Bolingbrook codes and restrictions. Antenna for AM/FM radio, HAM radio, CB radio and DARS signals may only be installed with prior A&A approval.

Recreational, Commercial, Inoperable Vehicles

No camping trailers, boats, snow mobiles, jet skis, tractors, trucks, tractor-trailers, mobile homes, or other vehicles of any type whatsoever are to be parked, stored, or left unattended, permanently or temporarily, on any of the lots, except in the garages on the lots. The operable automobiles being used by the owners, occupants, and their invitees of the lots or dwelling units may be parked on the owners' driveways and public streets as permitted by law.

Only vehicles classified as "B" or under (passenger car or class B plate) are permitted to be parked on owner lots. Commercial vehicles not meeting these requirements need to be garaged.

FOXRIDGE FARMS SUBDIVISION NEIGHBORHOOD ASSOCIATION RULES & REGULATIONS

Accessory Structures

Homeowners must submit an Architectural Change Form to the Board and receive approval from the Board for the installation, erection and/or placement on their Lot of any and all accessory structures including, but not limited to decks, playsets, gazebos and sheds. No accessory structures may be installed, erected or placed on common areas.

Sheds – Only (1) one shed shall be allowed on any lot. The shed cannot exceed 8' X 10' X 10' in height. The shed must be constructed of vinyl materials. Sheds need to be screened by landscaping. Placement of sheds must be inconspicuous and approved by the Architectural Review Committee, including the surrounding landscaping. The Village of Bolingbrook requires a permit for sheds. Homeowners must follow all Village of Bolingbrook specifications listed on said permit.

Playsets/recreational equipment – If wooden, must be constructed of cedar or redwood. If stained, the only color allowed is Natural Cedar. No metal recreational equipment such as swing sets shall be permitted with the exception of trampolines. Swingsets and trampolines must be anchored into the ground with suitable anchors to prevent them from becoming airborne in high wind. Trampoline users will be expected to maintain the lawn under the trampoline. No play equipment is to be used or stored in the front yard or common area.

Basketball Hoops

Basketball hoops must stand upright according to manufacturers' direction. You are not allowed to place any item on top of the equipment in an attempt to hold the base of the structure. This means no bricks, rocks, sandbags, or other items on top of the base of the basketball hoop structure. Please read manufacturer's instructions on filling the base. The basketball hoop should be placed near your garage and must always be kept ten (10) feet away from the sidewalk so as not to obstruct the sidewalk. When not in use, basketball hoop must be kept in the upright position, or stored in the garage. All Village of Bolingbrook ordinances and any guidelines on permits must be followed.

Fences

Before any homeowner or company may install a fence in Foxridge Farms Subdivision a drawing and A&A form must be submitted, reviewed and approved by the Architectural Review Committee and Board of Directors.

Fences must follow specification outlined in the Foxridge Farms declaration and by-laws, which allows for 4 feet cedar board-on-board construction. These rules will amend and clarify the declaration and by-law specifications to allow staining of cedar fences. The cedar stain must be natural cedar only, not red. Fences must be stained entirely, both inside and out.

FOXRIDGE FARMS SUBDIVISION NEIGHBORHOOD ASSOCIATION RULES & REGULATIONS

Foundation Planting

A. Landscaping

Landscape plans to cover the foundation at the front of their house, comparable to or greater than what was offered by Kimball Hill. At a minimum, at least one (1) tree and eight (8) bushes or shrubs to cover the foundation. Plantings must be installed by the end of December 2007.

Homes that are not in compliance by the end of December 2007 will be subject to all penalties and fines as provided in these governing documents.

Exterior sculptures and fountains and similar items must be approved in accordance with the Architectural Review Committee. You may install up to three (3) items of no more than 36” each in height in the front yard without prior approval from the Architectural Review Committee.

An Architectural Change form (A&A) is not needed for the planting of one (1) tree and eight (8) bushes, however the form *must be submitted* to the committee prior to installation of brickwork, berms, or the extension of the planting area.

B. Lawn Care

Lawns must be maintained. Owners on an extended business trips or vacations must make arrangements for the continued maintenance of their lawn and planting areas. Weeds of all kinds are considered a Nuisance.

Owners vacating their homes early, due to sale or foreclosure, must make arrangements for the continued maintenance of their lawn and planting areas.

Under the discretion of the Board of Directors, the association may maintain said areas and charge the cost back to the homeowner.

C. Tree, Bush, Shrub and Sod Removal

Diseased and / or dead trees, bushes, shrubs and sod must be removed or contracted to be removed within 30 days to promote the growth of other trees/bushes/shrubs/sod and for aesthetic and safety reasons. When trees are removed, the homeowner must remove the stump to below ground level and repair the landscaping with grass, sod or another planting.

Under the discretion of the Board of Directors, the association may maintain said areas and charge the cost back to the homeowner.

FOXRIDGE FARMS SUBDIVISION NEIGHBORHOOD ASSOCIATION RULES & REGULATIONS

Flag Poles and Flags

Permanent flagpoles must be reviewed and approved in accordance with the Architectural Review Committee and Board of Directors.

One permanent flagpole will be allowed in the front yard, with a maximum flag size of 3' X 5'. Owners shall not display any flags that are worn or torn.

Garage Sales

One (1) GARAGE SALE sign is allowed. The sign shall not exceed four square feet per face. The sign shall not be put up more than twenty-four (24) hours prior to the event and must be removed upon the close of the event. The sign should be no more than 15 feet from the curb or street line. Placement of garage sale signs shall follow Village of Bolingbrook ordinances.

Garbage:

All rubbish, trash, and garbage shall be regularly removed from the properties and shall not be allowed to accumulate thereon. Between scheduled pick-ups, garbage bags, recycle bins, regular landscape waste and other similar items must be stored in your garage. Seasonal tree and bush trimmings too large for landscape waste bags may be stored no longer than seven days in the rear only of your home. Garbage bags, recycle bins and / or seasonal tree and bush trimmings may be placed outside for collection no earlier than dusk the night before collection day.

No hard containers or garbage cans are allowed in Bolingbrook, only plastic disposable bags are allowed.

House Numbers

House numbers must be in accordance with the Village of Bolingbrook, and clearly visible to emergency and official vehicles.

Lighting & Holiday Decorations

Architectural guidelines are subject to the following restrictions.

- a. Holiday lights and decorations shall only be displayed from November 15th through January 31st but may not be illuminated after January 15th. The post Holiday removal date may be extended at the sole discretion of the Board of Directors in response to weather conditions.
- b. Lights and decorations for holidays falling outside the above dates may be displayed from three weeks prior to the holiday to one week after.

FOXRIDGE FARMS SUBDIVISION NEIGHBORHOOD ASSOCIATION RULES & REGULATIONS

Noise

It shall be not allowed for any person within the Association to make, continue, or cause to be made or continued, any loud, unnecessary or unusual noise which either annoys, disturbs, injures or endangers the comfort, repose, convenience, health, peace or safety of others, within the limits of Foxridge Farms Subdivision. Whether a noise constitutes a nuisance shall be determined by a majority opinion of the board.

Nuisance

No portion of the properties shall be used, in whole or in part, for the storage of any property or item (s) that will cause it to appear to be in an unclean or untidy condition or that will be obnoxious to the eye; nor shall any substance, or material be kept upon any portion of the properties that emit foul or obnoxious odors or that will cause any noise or other condition that will or might disturb the peace, quiet, safety, comfort, or serenity of the occupants of surrounding property. There shall not be maintained any plants or animals or device or thing of any sort whose activities or existence in any way is noxious, dangerous, unsightly, unpleasant, or of a nature as may diminish or destroy the enjoyment of the properties. Whether a nuisance exists shall be determined by a majority opinion of the board.

No outside area may be used for storage. Ladders, bags of fertilizer, lawnmowers, tools, garbage cans, etc., must be stored in garage.

Normal patio/deck items such as lawn furniture and BBQ grills are allowed in the rear yard. Firewood may be neatly stacked on the side or rear of the home. No compost piles may be created on any properties.

On-Site Fuel Storage

Up to five (5) gallons of any fuel may be stored in a portable container designed for such purpose at each home for emergency purposes and operation of lawn mowers and similar tools or equipment. No container shall be kept outdoors except during the time a tool or equipment is being used.

Ponds, Lakes and Retention Areas

All water elements on common areas within the Properties shall be aesthetic amenities only. The Association shall not be responsible for any loss, damage, or injury to any person or property arising out of any authorized or unauthorized use. They shall not be contaminated by anything other than water from the storm drains. Items such as garbage (of any type), grease, motor oil, etc. are prohibited from being disposed of into the ponds. Before any homeowner or company installed ponds are installed a drawing must be submitted, reviewed and approved by the Architectural Review Committee and Board of Directors.

FOXRIDGE FARMS SUBDIVISION NEIGHBORHOOD ASSOCIATION RULES & REGULATIONS

Signs

No permanent sign of any kind shall be erected within the properties without the written consent of the Board of Directors. Permanently installed signs are subject to review and approval from the Foxridge Farms Subdivision Architectural Review Committee and Board of Directors.

The following are allowed without prior board approval for the stated limited applications:

- a. "For Sale" signs are limited to one standard type "Realtor" or commercially available "By Owner" sign per home placed on the front lawn only.
- b. Special occasion signs such as Birthdays, Birth, etc. supplied by a sign rental company may be displayed for no longer than one week and may exceed standard size limitations.
- c. Political signs may be displayed on your private property only and are limited to one per issue or candidate and shall only be installed 60 days prior to the upcoming election and must be removed within 6 days following the election. The sign must not be placed in any public right of way and must conform to the guidelines set by the Village of Bolingbrook.
- d. Garage Sale signs are limited to one per home on your private property and must conform to the guidelines set by the Village of Bolingbrook.
- e. Signs are not allowed on common areas.

Signs, flags, banners or similar items advertising merchandise, business services, or providing directional information to activities / events outside of Foxridge Farms Subdivision are expressly prohibited on both private property and common areas.

Vandalism

Any acts of vandalism to common areas should first be reported to the Bolingbrook Police Department and then to the Property Manager so that the necessary repairs may be completed.

Charges incurred to repair damages made by a Home Owner, Tenant, Family Member and / or Guest will be billed to the Home Owner.

FOXRIDGE FARMS SUBDIVISION NEIGHBORHOOD ASSOCIATION RULES & REGULATIONS

SECTION IV – VIOLATIONS AND FINE POLICY

Resident Cooperation

Unless the Board is notified of rule infractions by homeowners that witness them, the rules cannot be enforced. While the Board does not serve as a police department or referee between disputing homeowners, each resident's cooperation and participation is encouraged.

Written Warnings & Violation Notices

Written Warnings and Violation Notices are issued by the Property Manager, or persons authorized by the Board to do so, to the party allegedly committing the violation or allowing his family members, tenants, guests, invitees or pets to commit a violation when one of the following occurs:

1. The Association receives a Witness Violation Complaint.
2. The Association receives a letter of complaint, which includes:
 - a. the name, address and phone number of the complaining witness,
 - b. the owner's name and / or address where the alleged violating person resides, and,
 - c. the specific details or description of the violation including date, time, and location where it was alleged to have occurred.
3. A Board Member or the Property Manager issues a witness statement based on his or her own observations.

Written Warnings

Written Warnings for the first offense of a particular rule will be sent by U.S. postal service regular mail to the owner of record, within 10 business days of the report of the alleged violation. The notice will be considered properly delivered if not returned to sender within ten (10) days of the date of mailing. The warning will include specifics of the alleged violations as well as steps that must be taken to rectify the situation and / or the consequences for subsequent violation of that rule. Request for a hearing to protest the written warning must be made within 10 business days after receipt of the Written Warning.

Notice of Violation (N.O.V.)

If subsequent violation complaints are received in regards to the same rule within one year of a previous complaint, or if the steps outlined in the written warning to rectify the situation have not been taken, a Notice of Violation will be sent, by U.S. postal service to the owner of record within 10 business days of the report of the alleged violation or lack of compliance. The notice will be considered properly delivered if not returned to sender within ten (10) days of the date of mailing. The notice will include the specifics of the alleged violation along with the amount of fine to be imposed by default unless a hearing is requested within 10 business days after receipt of the Notice of Violation.

FOXRIDGE FARMS SUBDIVISION NEIGHBORHOOD ASSOCIATION RULES & REGULATIONS

Hearings

Provided the N.O.V. recipient has properly requested a hearing, this person will be given a written notice informing him or her of a time and place where the Board of Directors or its duly authorized committee will conduct a hearing to review the complaint. At that time, the N.O.V. recipient will have the right to be represented by counsel, to present evidence and to cross-examine witnesses at the hearing. All hearings will proceed with or without the presence of the accused owner. The person signing the Witness Statement Alleging Violation may be present. The decision of the Board or its duly authorized committee shall be rendered in writing within five days after the hearing and such decision shall be binding upon all parties.

Penalties & Fines

1. Declaration, By-Laws and Rules and Regulations Violations that occur within a one-year period, the fines are as follows.
 - a. 1st offense - Written Warning
 - b. 2nd offense - Fine up to \$300.00*
 - c. Fines of a continuing nature - \$20.00 per day

2. Architectural Guidelines Violations:
 - a. Failure to submit a required modification request - 1st offense = written warning
 - b. Two weeks after the first warning = 2nd offense = fine up to \$300.00*
 - c. Failure to submit a required modification request within two weeks after being fined, fine is \$20.00 per day until the modification is submitted and approved.
 - d. Installations that are not in compliance with the Architectural Guidelines, declaration, by-laws or rules and regulations will result in a fine of up to \$300.00* for the first month and up to \$600.00* per month for each subsequent month until it is in compliance with an approved submittal.

In the event of any violation of the Rules & Regulations, Architectural Guidelines, Declaration or By-Laws of the Association, the Board of Directors reserves the right to pursue any and all legal remedies to compel enforcement, legal and equitable. Any and all costs and attorney's fees shall be assessed back to the account of the offending owner.

*The Board is granted discretion to determine the appropriate fine up to \$600.00 per month as necessary depending on the circumstances of a particular violation and the number of other violations the Owner has received within the last year. The remedies described herein are not exclusive.

FOXRIDGE FARMS SUBDIVISION NEIGHBORHOOD ASSOCIATION RULES & REGULATIONS

SECTION V – ASSESSMENTS

- Annual assessments are currently billed due January 1st. If you have not received an assessment statement please contact the management office. It is the homeowner's responsibility to pay the assessment on time.
- Special assessments are billed as directed by the Board of Directors.
- A late charge of \$50.00 per assessment will be added to invoices 30 days or more past due.
- The Association's managing agent will issue a second statement to any delinquent homeowner(s) for past due invoice balances on February 1st.
- After the end of the thirty-day period following issuance of a second statement (March 1st) and upon review / approval by the Board at a regularly scheduled meeting a homeowner shall be sent a thirty-day payment demand notice letter from the Association Attorney.
- Upon lack of any payment(s) or lack of effort to resolve the delinquent account with the association attorney, (re: above demand notice), the association attorney will pursue an Order for Possession of the property and a monetary judgment against the record unit owner(s).
- Under appropriate circumstances, the Board shall have the authority to credit back any late charges, which may have been added to an Owner's account.
- Owners have the right to request a hearing of the Board to protest any charges added to their account within 30 days of the charge being added. Provided a hearing has been properly requested in writing, the owner will be given a written notice informing him or her of a time and place where the Board of Directors will conduct a hearing to review the protest. Homeowners are advised that they have a right to be represented by counsel to present evidence and to cross-examine witnesses. All hearings will proceed with or without the presence of the owner. The decision of the Board shall be rendered in writing within five days after the hearing and such decision shall be final.

All fees associated with collection of delinquent assessments are subject to change or increase at any time without notice.

All accounts turned over to the attorney for collection action are subject to the above charges. Additional charges to the account will include late fees and all attorneys' fees and court costs which will range from \$100.00 to over \$2,000 depending on the steps necessary to collect the money due to the association.

**FOXRIDGE FARMS SUBDIVISION NEIGHBORHOOD ASSOCIATION
RULES & REGULATIONS**

**EXHIBIT A
VIOLATION COMPLAINT - WITNESS STATEMENT**

PLEASE PRINT OR TYPE. Complete all the information you know. If unknown, please state so. Attach additional sheets if necessary.

INFORMATION CONCERNING WITNESS(ES) TO VIOLATION

Witness Name	Address	Phone Number	Email

INFORMATION CONCERNING VIOLATOR

Violator's Name	Address	Phone Number
Owner's Name	Address	Phone Number

INFORMATION CONCERNING VIOLATION

Violation Date	Time	Location
_____ of Declaration _____ By-Laws _____ Rules & Regulations _____		
Article	Section	Paragraph
Witness' Observations: _____		

I MAKE THE ABOVE STATEMENTS BASED ON MY PERSONAL KNOWLEDGE AND NOT UPON WHAT HAS BEEN TOLD TO ME. I WILL COOPERATE WITH THE ASSOCIATION AND ITS ATTORNEYS TO PROVIDE ADDITIONAL STATEMENTS OR AFFIDAVITS, AND IN THE EVENT A HEARING OR TRIAL IS NECESSARY, I WILL APPEAR TO TESTIFY AS A WITNESS. IF I REFUSE TO TESTIFY AFTER FILING THIS COMPLAINT, I AGREE TO PAY ALL COSTS AND ATTORNEYS' FEES LOST BY THE ASSOCIATION AS A RESULT OF MY FAILURE TO TESTIFY.

Signature	Date

**FOXRIDGE FARMS SUBDIVISION NEIGHBORHOOD ASSOCIATION
RULES & REGULATIONS**

EXHIBIT B

ALTERATIONS & ADDITIONS APPLICATION

HOMEOWNER: _____ DATE: _____

HOME ADDRESS: _____ EMAIL: _____

PHONES: DAY: _____ EVENING: _____ CELL: _____

NATURE OF IMPROVEMENT: _____

LOCATION: _____

DIMENSIONS: _____

CONSTRUCTION MATERIAL: _____

A SKETCH OF ALL IMPROVEMENTS DRAWN ON YOUR **PLAT OF SURVEY** MUST BE ATTACHED TO THE APPLICATION TO SHOW LOCATION AND DIMENSION RELATIVE TO EXISTING STRUCTURES.

AS OF THE APPROVAL DATE OF THIS ALTERATION, I ACCEPT FULL RESPONSIBILITY FOR ALL THE UPKEEP OF THE ALTERED AREA AND TO MAINTAIN IT IN A SAFE CONDITION.

SIGNATURE DATE



FOR OFFICE USE ONLY

DATE RECEIVED: _____ BY: _____

DATE APPROVED: _____ BY: _____

REASON FOR DISAPPROVAL: _____

FINAL INSPECTION BY: _____ DATE: _____